SLS 1501 - College Success
Spring 2017

Course Syllabus

Instructor: Meredith Beaupre

Credits: 3

Contact: Please use the mail tool in Canvas to reach me. I will do my best to respond to all emails within 48 business hours. If you need it, my personal email is mbeaupre@ufl.edu.

Required Textbook

Sharon Ferrett, *Peak Performance: Success in College and Beyond,* 9th Edition. McGraw-Hill.

Course Description

SLS 1501 is designed to help you develop strategies to make you a successful college student. The course will begin with individual self-assessment followed by topics such as motivation, time management, active reading, memory, note-taking, and test-taking. Throughout the course, there will be an emphasis on the relationship between academic interests, skills, abilities, a major, and a career. Students will submit a cover letter and resume at the end of the course. Chapter quizzes are given for each chapter, and there is a cumulative final exam. The quizzes are open book, but the final is closed book and utilizes ProctorU web proctoring.

Course Goals

This course will help you:

- Learn about your academic strengths and weaknesses, your preferred learning style, and your personality type.

- Understand the role that attitude, motivation, and integrity play in your daily life.

- Manage your time more effectively and efficiently.

- Become a better listener, reader, and note-taker.

- Improve your memory skills.

- Become a better test-taker, writer, and public speaker.

- Become a critical thinker and creative problem solver.

- Take care of your physical and emotional needs.

- Build diverse and healthy relationships.

- Get the most out of your community's resources.

- Develop habits that lead to success.

- Begin thinking about your career by developing a basic cover letter and resume.

Structure of the Course

This course consists of 14 sections, based on the chapters in the book, and culminating with the cover letter/resume assignment. The entire course is available in Canvas and all of your work will be submitted in Canvas.

You will be required to complete multiple tasks for each chapter. While you have the ability to work at your own pace in this course, there are due dates to which you need to adhere in order to be successful in the course. You may turn in late work, but you will not be able to receive full credit for late work. There are no extra credit opportunities in this course.

Each module will consist of:

- Video introducing that module's topic (in Canvas)
- Chapter reading in the textbook (on your own)
- Worksheets/exercises in the textbook
- Reflections on the worksheets (graded)
- Applying the ABC method to the chapter (graded)
- Chapter quiz (graded)
- Discussion post and response (graded)
- Career Development Portfolio Work (graded)

All of your assignments will be graded by the instructors. Quizzes are automatically graded, and discussion posts/responses receive full credit if the instructions are followed.

If a written assignment is unacceptable (below a C level for the assignment), you will be given **one** week (from the time that you receive the grade/feedback) to resubmit for an improved grade. Resubmissions after one week will not be accepted. You must notify the instructor that you wish to re-submit the assignment within **two days** of receipt of the grade/feedback. If you do not inform me that you wish to re-submit, the second attempt will not be graded. Please note that full credit is not given on resubmissions.

Grading

Every effort is made to grade your work quickly, but please note that there may be times during the semester when it takes several days to get a grade. If you have any concerns about your grades or feedback, please use the mail tool in Canvas to reach me.

Your gradebook will accurately reflect your current standing in the class to the most recent round of grading, but please note the grade point accumulation and use that as opposed to solely relying on percentages. Please let the me know if you have questions about the grade. The final grade will be determined using the following scale:

Total points available: 475

A = 428+   A- = 412   B+ = 396   B = 380   B- = 364   C+ = 348   C = 332   C- = 316   D+ = 300
D = 284   D- = 268   E = 252 or below

Personal Study Schedule

The personal study schedule is a tool to help you plan your semester in this course. It is located in your first module and must be turned in along with the other module requirements. Be sure to keep a copy of this schedule for yourself, to help you stay on track throughout the course.

Academic Honesty

Students enrolled in Flexible Learning courses through the University of Florida are expected to perform with the highest level of academic honesty and integrity. You are responsible for providing proper acknowledgement for any work that is not the product of your own thought; this includes published and unpublished texts and information taken from Internet sources. Failure to properly cite such material will be regarded as plagiarism.

Plagiarism:

"A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes, but is not limited to:

1. Quoting oral or written materials including but not limited to those found on the internet, whether published or unpublished, without proper attribution.
2. Submitting a document or assignment which in whole or part is identical or substantially identical to a document or assignment not authorized by the student." Source: Regulations of the University of Florida, UF-4.041. For more information, please go to this link: http://regulations.ufl.edu/wp-content/uploads/2012/09/4041.pdf

"For a violation or violations of the Honor Code, a student may receive any of the sanctions that can be imposed for Student Conduct Code violations, including but not limited to conduct probation, suspension and expulsion as well as any educational sanctions. In addition, students may receive the following:

(a) Assignment grade penalty. The student is assigned a grade penalty on an assignment including but not limited to a zero.
(b) Course grade penalty. The student is assigned a grade penalty in the entire course including but not limited to an 'E." Source: http://regulations.ufl.edu/wp-content/uploads/2012/09/4047.pdf

Final Exam Information

The final for this course utilizes ProctorU web proctoring service. There is a link in the course about ProctorU. Please look at this link in the weeks leading up to the final. Note that you need to register *at least* 72 hours in advance in order to avoid paying a registration fee for your exam. Also, be sure that your computer meets all the requirements for both UF and for ProctorU. Please don't get caught at the last minute trying to set up your exam.

Due Dates:

You will have just over one week to complete the Before You Begin section and Module 1. You will have one week for all modules after that. Assignments are due each Friday night, by 11:59pm EST. Please note the schedule below regarding UF's spring break week.

The reason I use a Friday due date, as opposed to a Sunday due date, is because I don't want to encourage last-minute weekend work. If you prefer to work on the weekend, simply do it the weekend before it's due. The amount of work required each week is very manageable if spread out over several days.

Before you Begin and Module 1 - due 1/13/17

Module 2 – due 1/20/17

Module 3 – due 1/27/17

Module 4 – due 2/3/17

Module 5 – due 2/10/17

Module 6 – due 2/17/17

Module 7 – due 2/24/17

Module 8 – due 3/3/17

Module 9 – due 3/17/17 *Note that this modules 9 and 10 are due the same week to account for not having a module due on spring break (3/10/17). I strongly recommend not waiting until the week of the 17th to do both modules*

Module 10 – due 3/17/17

Module 11 – due 3/24/17

Module 12 – due 3/31/17

Module 13 – due 4/7/17

Module 14 – due 4/14/17

Cover Letter and Resume – due 4/19/17

Final Exam will likely be on 4/24/17, though that could change (an announcement will be made if there's a change).